



## MINUTES OF SPECIAL BOARD MEETING

**\*\*Regular meeting taking place at the District Office on April 30, 2019**

### MEMBERS

| Position                            | Present       | Absent         |
|-------------------------------------|---------------|----------------|
| <b>Presiding Officer</b>            | Matt Seman    |                |
|                                     | Charlie Waugh |                |
|                                     | Tom Ray       |                |
|                                     | Kurt Ratliff  |                |
|                                     | Corey Conklin |                |
|                                     |               | Pam Kovacevich |
| <b>Superintendent</b>               | Tip Reedy     |                |
| <b>Building Principals</b>          |               |                |
| <b>Board of Education Secretary</b> |               | Teresa Benner  |

### Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by President, Matt Seman. Roll call was taken by Superintendent. Reedy. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Charlie Waugh and seconded by Corey Conklin that the agenda be approved as read.

Discussion:

Motion carried

### Public Comment and Recognition of Employees

Lorri Bandy, newly elected board member

### Acceptance of Canvass Results from Election Authority

President: "Calls for a motion to accept the canvass results from the election authority."

BOE Member #1 – Tom Ray: "I make a motion to accept the canvass results from the election authority as presented."

BOE Member #2 – Kurt Ratliff: "Second".



### **Oath of Office**

It is my recommendation that a member of the Board read the Oath.

"I will now swear in the newly-elected members of the School Board." (Members stand, raise right hand.) "Please repeat after me:"

"I, (state your name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Community Unit School District number 15 of in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School Districts assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Community Unit School District number 15;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Community Unit School District number 15; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

### **Seating of Board Members**

Lorri Bandy will assume a seat at the Board table. She will take any open seat temporarily. Once the election of officers is complete the Board will choose new seats.



### Adjournment Sine Die

President: "In as much as there is not further business to come before this board, a motion for adjournment sine die is needed."

BOE Member #1 – Charlie Waugh: "I move the Board adjourn sine die."

BOE Member #2 – Matt Seman: "Second."

"All in favor of the motion to adjourn sine die signify by saying "Aye." – Ayes have it

### Appointment of Pro Tem Officers

Pro-Tem officers will need to be appointed to run the election of officers. It is my recommendation that the Board appoint the superintendent as President Pro-Tem. This is also recommendation of legal counsel when reviewing procedures.

BOE Member #1 - Corey Conklin: "I move to appoint Superintendent Tip Reedy to serve as President Pro Tem"

BOE Member #2 – Kurt Ratliff: "Second."

- On roll call the following members answered aye:

|             |               |
|-------------|---------------|
| Matt Seman  | Charlie Waugh |
| Tom Ray     | Kurt Ratliff  |
| Lorri Bandy | Corey Conklin |
  
- On roll call the following members were absent:  
Teresa Benner

It is my recommendation Tom Ray be appointed Secretary Pro Tem. Tom will already be taking notes and roll call from the start of the meeting.

BOE Member #1 – Matt Seman: "I move to appoint Tom Ray to serve as Secretary Pro Tem."

BOE Member #2 – Kurt Ratliff: "Second."

- On roll call the following members answered aye:

|             |               |
|-------------|---------------|
| Matt Seman  | Charlie Waugh |
| Tom Ray     | Kurt Ratliff  |
| Lorri Bandy | Corey Conklin |
  
- On roll call the following members were absent:  
Teresa Benner

### Call to Order/Roll Call

President Pro tem: "The new Board of Williamsville Community Unit School District No. 15 will now come to order."



Secretary Pro tem: Calls the roll of the newly convened Board of Education.

### **Election of Officers**

President Pro tem: Calls for nominations for the Office of Board President

Board Member #1 – Corey Conklin: "I move to nominate Matt Seman to serve as Board President."

BOE Member #2 – Charlie Waugh: "Second."

Note: If only one member is nominated, the Secretary Pro tem is instructed by the President Pro tem to record a unanimous vote for that member and that member is thereby declared elected. If two or more members are nominated, the Secretary Pro tem is instructed to call the roll, whereupon the members may vote for any nominated member. After a member is declared elected President, the President Pro tem relinquishes the chair to the elected President. Note, the election must be done by voice vote. Written votes are not permissible.

Vice President

President Seman: Calls for nominations for the office of Vice President.

BOE Member #1 – Matt Seman: "I move to nominate Charlie Waugh to serve as Board Vice President."

BOE Member #2 – Tom Ray: "Second."

Note: If only one member is nominated, the Secretary Pro tem is instructed by the President Pro tem to record a unanimous vote for that member and that member is thereby declared elected. If two or more members are nominated, the Secretary Pro tem is instructed to call the roll, whereupon the members may vote for any nominated member. The President then declares the candidate receiving the most votes to be the duly elected Vice President of the Board.

Secretary

President: "Calls for nominations for the office of Secretary".

BOE Member #1 – Charlie Waugh: "I move to nominate Tom Ray to serve as Board Secretary".

BOE Member #2 – Kurt Ratliff: "Second."

Note: If only one member is nominated, the Secretary Pro tem is instructed by the President Pro tem to record a unanimous vote for that member and that member is thereby declared elected. If two or more members are nominated, the Secretary Pro tem is instructed to call the roll, whereupon the members may vote for any nominated member. The President then declares the candidate receiving the most votes to be the duly elected Secretary of the Board.

### **Adjournment**

A motion was made by Kurt Ratliff and seconded by Charlie Waugh to adjourn the meeting.

Discussion: None

Motion carried.

Meeting adjourned at 7:10am



**Board Approval**

Dated this 30th day April of 2019

Board President

Board Secretary

\*\*Submitted by Tip Reedy, Superintendent