

## MINUTES OF BOARD MEETING

**\*\*Regular meeting taking place at the District Office on September 18, 2017**

### MEMBERS

Position	Present	Absent
<b>Presiding Officer</b>	Matt Seman	
	Charlie Waugh	
	Pam Kovacevich	
	Corey Conklin	
	Tom Ray	
	Kurt Ratliff	Arrived at 6:06pm
<b>Superintendent</b>	Tip Reedy	
<b>Building Principals</b>	Doug Furlow, Adam Eucker, Clay Shoufler, Adam Ibbotson, and Janis Lindsey	
<b>Board of Education Secretary</b>	Teresa Benner	

### Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by President, Matt Seman. Roll call was taken by the Recording Secretary. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Corey Conklin and seconded by Pam Kovacevich that the agenda be approved read.

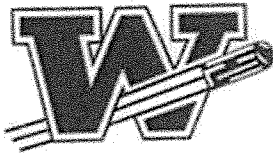
Discussion:

Motion carried

### Recognition of Employees and Public

Byron Painter – South County Publications, Haley Chladny, WHS Guidance Counselor, Julia Kienzler and Stephanie Tisckos – WHS Juniors, Tracey and Mark Tisckos – members of the public

High School Guidance Counselor, Mrs. Hayley Chladny, spoke to the Board about the HOBY Leadership Conference and introduced Julia Kienzler and Stephanie Tisckos who attended on behalf of WHS. Julia and Stephanie explained the background of the Hugh O'Brian Leadership Conference, what they learned from the conference, what they have implemented since returning, and how they will let what they learned at HOBY influence them in the future. Both ladies cited a



very memorable experience in which they learned a great deal and for which they plan to stay involved in the future.

**Informational Items and Dates**

Mr. Reedy presented a list of upcoming important dates to the Board.

- o September 20 Midterm Quarter 1
- o September 22 WHS FB Pink Out FB Game
- o September 23 SES PTO Color Run
- o September 29 WCUSD #15 SIP Day ½ Day Attendance
- o October 6 No School Teacher Institute Day
- o October 9 No School Columbus Day
- o October 11 Homecoming Parade 6:00
- o October 16 Principals Appreciation Week
- o October 16 Regular BOE Meeting 6:00

**Approval of the Consent Agenda**

A motion was made by Tom Ray and seconded by Pam Kovacevich to approve the consent agenda containing items a, b, c, d, e, f and g: Approval of the Regular Meeting Minutes of August 21, 2017, Approval of the Executive Session Meeting Minutes of August 21, 2017 and September 6, 2017, Approval of the Negotiation Meeting Minutes of September 11<sup>th</sup> and 13<sup>th</sup>, Approval of the Bills in the amount of \$563,150.27, including reimbursement of the revolving fund of \$208.50, Approval of the Lunch Report, Approval of the Treasurer's Report, and Approval of Superintendent's Acceptance of Resignation:

- John Haggard – Building and Grounds' Maintenance
- Kane Woods – 6<sup>th</sup> Grade Boys' Basketball

➤ On roll call the following members answered aye:

- |               |                |
|---------------|----------------|
| Teresa Benner | Charles Waugh  |
| Kurt Ratliff  | Pam Kovacevich |
| Tom Ray       | Corey Conklin  |
| Matt Seman    |                |

➤ On roll call the following members were absent:

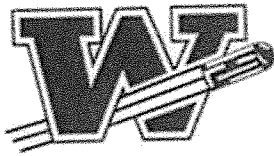
Motion carrier

**Information Items**

**A. Administrative Reports**

Clay Shoufler – full report submitted to the Board

- JH softball team is going to State this Friday
- JH baseball is playing in the regional championship as we convene
- Building goals
  - o Mr. Shoufler explained that he is in his 7<sup>th</sup> year as a Principal in our district and has implemented a building goal structure in 3 phases; each 3 years in length. This year starts Phase 3 and will begin to incorporate model classrooms across the building, best practices, new teaching trends, evaluation model uses, and 5 main goals that will be established by the end of the year to be used during the



next two years. Previous goals set in the first two phases have been carried over since they were established.

Adam Ibbotson – full report submitted to the board

Mr. Ibbotson noted that he has the unique perspective of being in each building and seeing how the goals in each building interact and impact the goals in the other buildings. He also noted that he will support these initiatives in various ways through trainings in the upcoming In Services days.

Adam Eucker – full report submitted to the Board

Mr. Eucker stated that the coaching staff meets and works on their mission statement, among other things. He noted that during the Captains' Counsel, he had the student athletes answer the same questions previously posed to the coaches and was encouraged to learn both groups had many of the same answers. The questions were:

- What does it mean to you when you say or hear the phrase, "It's Better to be a Bullet?"
- Where are we going as the WCUSD15 Athletic Department?
- Why do we do what we do within the WCUSD15 Athletic Department?
- What do you believe are the core values of the WCUSD15 Athletic Department?
- Try to put this into an acronym (EX: WCUSD, BULLET, BTBAB)

Doug Furlow – full report submitted to the Board

Mr. Furlow relayed that 'Teach like a Champion' is the model being used in the high school building for school improvement. There are 72 techniques, many of which are already in place. A big benefit of this model is the consistency it provides for students across their various classes.

He also noted that the State of Illinois has gone from utilizing the ACT to now utilizing the SAT, and that this will be a big driver of school improvement going forward.

The SAT provides free resources where teachers are able to view how students have answered SAT practice questions – seeing what they got right and what they got wrong, thus allowing them to be able to fill in the gaps.

Janis Lindsey – full report submitted to the Board

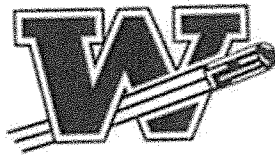
Mrs. Lindsey spoke about the goals of a positive and encouraging work environment and what is being done to foster it. She also implemented a Quote of the Day and talked about a recent assembly called the NED Show, which stands for **N**ever give up, **E**ncourage others and **D**o your best, and how these are being incorporated throughout the elementary school.

## **Superintendent's Report**

### **1. Enrollment**

Mr. Reedy showed the Board the running Sixth Day Enrollment chart that depicts enrollment each year from 1997 to 2017. Current district enrollment for the 2017-18 school year is 1550 students. Enrollment decreased 16 students over last year. The breakdown by building is as follows:

- Sherman Elementary, PreK-4<sup>th</sup> grade - 601
- Williamsville Middle School, 5<sup>th</sup> grade – 128
- Williamsville Junior High, 6<sup>th</sup>-8<sup>th</sup> grades – 347
- Williamsville High School, 9<sup>th</sup>-12<sup>th</sup> grades - 474



## **2. Financial Update**

Mr. Reedy continues to keep the board apprised of the district's financial standing. He noted the following:

- ISBE has scheduled the distribution of 22 GSA Payments and is in the process of figuring out the remaining FY17 school reimbursements. Possible completion for the FY18 revenue will be in December or January.
- Operating Fund Balances:
  - Education Fund = \$2,158,704
  - Operations & Maintenance = \$593,121
  - Transportation Fund = \$105,729
  - IMRF = \$95,490
  - Working Cash = \$52,914
  - Total = 3,005,961, with a total in ALL FUNDS of 4,057,921.

Mr. Reedy included a 2005-2017 cash flow analysis and reiterated where we are at the end of August with a balance in all funds of \$4,057,921 and a balance in the Operating Funds of \$3,005,961. By comparison, at the end of August 2016, our balance in all funds was \$4,404,220.00 and in the Operating Funds was \$3,397,962.00.

## **3. Facilities Update**

Mr. Reedy informed the Board that the work is completed on the plaster wall at WHS, and the cost for the repair, and minor additional ones, was \$5600.

He also noted that the opening of the Buildings and Grounds Maintenance position garnered 11 applications. Mr. Reedy will meet with the custodians and maintenance staff to select candidates to interview. He stated that he is looking into several options for this position, including replacing the position, outsourcing the services needed, and/or creating a part time position that could be filled by two people. Mr. Steve Mitts has been subbing during the vacancy and has been doing a great job. He is willing to finish the mowing season.

Finally, Mr. Reedy stated that he has been in contact with BLDD Architecture for a Health, Life, Safety and Facilities Study. He noted that this is the 10<sup>th</sup> year of our former Health, Life, Safety study and all findings from the last one must be completed. The new survey will likely have findings as well that will need addressed, thus adding some cost. Mr. Reedy will keep the Board updated as information becomes available.

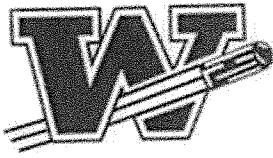
## **4. Legislative Update**

Mr. Reedy stated that HB1947 was passed and there is a new funding system. The Illinois State Board of Education (ISBE) is working out the final reimbursement calculations and some schools have begun receiving payments. He noted that the State of Illinois needs to make a solid commitment to fund schools every year.

While the budget has been set to fund all four MCAT payments for this fiscal year, we will wait to see if the State does in fact release these funds.

## **5. Staffing Needs**

Mr. Reedy informed the Board that we need to add an aide for a special education student at Sherman Elementary. We will also add an RTI (Response to Intervention) aide at the middle school. This RTI aide position will be primarily paid for out of Title 1 grant funds.



### B. Press Plus Policy Updates

Mr. Reedy noted that in the past, policy has been a separate meeting. He would like to implement a first reading during the monthly board meeting and then approve policies at the next meeting.

- 2:20 – E3 – Closed Meeting Minutes – no content change
- 2:260 – Uniform Grievance Procedures – need to change Mr. Root to Mr. Reedy – policy was updated for clarity
- 6:80 – Teaching about Controversial Issues – removes the discipline and keeps the focus on teaching. Can still discipline, but policy is about teaching
- 6:210 – Instructional Materials – allows parents and students to opt out of instruction. An alternative is implemented
- 7:275 – Orders to Forgo Life-Sustaining Treatment – waiver or order from parents to not provide life sustaining treatment for a student. Should this occur, we would develop a group to respond accordingly
- 8:70 – Accommodating Individuals with Disabilities – website language change for compliance

Next month these policies will be on the agenda for approval.

### Action Items

A motion was made by Pam Kovacevich and seconded by Corey Conklin to approve the FY 2017-18 WCUSD #15 school district budget

Discussion: None

- On roll call the following members answered aye:  
Teresa Benner                      Charles Waugh  
Kurt Ratliff                         Pam Kovacevich  
Tom Ray                                Corey Conklin  
Matt Seman
- On roll call the following members were absent:

Motion carried

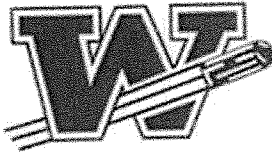
A motion was made by Charlie Waugh and seconded by Matt Seman to accept Brittany Trueblood's request for early graduation – December 2017

Discussion: None

Motion carried

A motion was made by Kurt Ratliff and seconded by Tom Ray to hire certified and non-certified staff for the 2017-18 school year

- Courtney Turnbull – Part Time Custodian Evenings
- Kane Woods - Junior High Boys' Basketball Assistant
- Jordan Ramey - High School Freshman Boys' Basketball Coach



- Cobi Estes - High School Boys' Basketball Volunteer Assistant Coach
- Meredith Marti - High School Freshman Girls' Basketball Coach
- Tatiana Schilef - High School Girls' Basketball Volunteer Assistant Coach
- BJ Halford - High School Assistant Baseball Coach

Discussion: All positions are in the approved budget

- On roll call the following members answered aye:  
Teresa Benner                      Charles Waugh  
Kurt Ratliff                        Pam Kovacevich  
Tom Ray                              Corey Conklin  
Matt Seman
- On roll call the following members were absent:

Motion carried

A motion was made by Pam Kovacevich and seconded by Charlie Waugh to adjust Ashley Damery's contract to 10 months

Discussion: Originally was approved as 10 days, needed to be 10 months

- On roll call the following members answered aye:  
Teresa Benner                      Charles Waugh  
Kurt Ratliff                        Pam Kovacevich  
Tom Ray                              Corey Conklin  
Matt Seman
- On roll call the following members were absent:

Motion carried

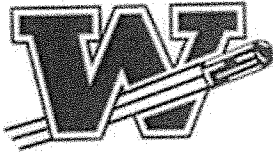
**Executive Session**

A motion was made by Teresa Benner and seconded by Charlie Waugh to enter into Executive Session for the purpose of: Under 5 ILCS 120/ 2c of the Open Meetings Act: collective bargaining, the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body

Discussion:

- On roll call the following members answered aye:  
Teresa Benner                      Charles Waugh  
Kurt Ratliff                        Pam Kovacevich  
Tom Ray                              Corey Conklin  
Matt Seman
- On roll call the following members were absent:

Motion carried



The Board entered executive session at 7:00pm and returned to open session at 8:04pm .

A motion was made by Kurt Ratliff and seconded by Pam Kovacevich to return to open session.

Discussion: None

Motion carried.

### Adjournment

A motion was made by Kurt Ratliff and seconded by Corey Conklin to adjourn the meeting.


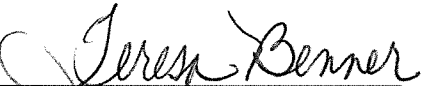
Discussion: None

Motion carried.

Meeting adjourned at 8:04pm

### Board Approval

Dated this 18th day September of 2017

  
\_\_\_\_\_  
Board President  
\_\_\_\_\_  
Board Secretary

\*\*Submitted by Jenny Brennan, Recording Secretary