

## MINUTES OF BOARD MEETING

**\*\*Regular meeting taking place at the WCUSD15 District Office on October 20, 2021**

### MEMBERS

Position	Present	Absent
<b>Presiding Officer</b>	Matt Seman	
	Charles Waugh	
		Teresa Benner
	Kurt Ratliff	
	Lorri Bandy	
	Josh Frye	
<b>Superintendent</b>	Tip Reedy	
<b>Building Principals</b>		
<b>Board of Education Secretary</b>	Tom Ray	

### Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by President, Matt Seman. Roll call was taken by the Recording Secretary. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Kurt Ratliff and seconded by Tom Ray that the agenda be approved as read:

Discussion: None

Motion carried

### Public Comment & Recognition of Employees, Faculty, Student Spotlight

Byron Painter – South County Publications

Tom Hardy – member of the public

### Informational Items and Dates

Mr. Reedy presented a list of upcoming important dates to the Board.

- o October 20 6:30PM Regular BOE Meeting
- o October 29-30 7:00PM WHS Fall Play
- o November 3 7:00PM WJHS Band Concert



- o November 10 6:30PM SES 2nd Grade Concert
- o November 11 Veteran's Day – School In Session
- o November 17 6:30PM SES 3rd Grade Concert
- o November 17 6:30PM Regular BOE Meeting
- o November 18-21 BOE Triple I Conference
- o November 22 & 23 PT Conferences & Early Dismissals
- o November 24-26 No School Thanksgiving Break
- o December 5 3:00PM WJHS/WHS Band Concert
- o December 11 WHS Madrigal Concerts 1:00 & 6:00PM
- o December 15 7:00PM WJHS Choir Concert
- o December 15 6:30PM Levy Hearing & Regular BOE Meeting
- o December 16 6:30PM SES 1st Grade Concert
- o December 17 Early Dismissal Christmas Break
- o Dec 18 – Jan 3 No School Christmas Break

### Approval of the Consent Agenda

A motion was made by Lorri Bandy and seconded by Kurt Ratliff to approve the consent agenda containing items a, b, c, d, and e: Approval of the Budget Hearing and Regular Meeting Minutes of September 15, 2021, Approval of the Bills in the amount of \$9,281,567.65 - including reimbursement of the revolving fund of \$701.96, Approval of the Treasurer's Report, Approval of the Lunch Report, and Approval of Superintendent's Acceptance of Resignations:

- o Julie Cooper – WJHS Paraprofessional
- o Katie Barton – WHS Girls' Basketball Asst. Coach
- o Holly Boehs – WJHS Asst. VB Coach
- o Eric Smith – WCUUSD#15 Bus Driver
- o Bill Fawns – WCUUSD#15 Bus Driver Retirement

Discussion: The October bills reflect a double construction disbursement. Boehs is for a maternity leave and she will return next year. Thank you to Bill Fawns who has spent a long time transporting students. He and Pat (his wife) are both retiring November 1.

- o On roll call the following members answered aye:
  - Matt Seman Tom Ray
  - Lorri Bandy Kurt Ratliff
  - Charles Waugh Josh Frye
- o On roll call the following members were absent:
  - Teresa Benner

Motion carried

### Information Items

#### A. Principal's Reports

- a. Full reports submitted to the Board

#### B. Superintendent's Report/Discussion Items

##### 1. Financial Update



The September 30, 2021 Williamsville Index shows a \$61,730,920.00 balance in ALL FUNDS and a \$9,048,358.32 balance in OPERATING FUNDS.

FY22 Fund Balance Update: The September ALL FUND revenues were \$4,163,149.53 and the September ALL FUND expenses were \$1,667,885.39. The September ED FUND expenses were \$1,024,065.62.

The October Sangamon County Schools Sales Tax revenue was \$117,531.87. We did budget \$1,151,000 in CSFST for FY22.

FY21 Audit Report: We had a few findings for the FY21 Audit and all have all been corrected.

- Internal control finding- material misstatements were present in the district's unadjusted general ledger that required audit adjustments
- Compliance findings
  - Treasurer's bond was not adequate for the entire fiscal year- this is because the district did not get a separate bond to account for the bond issuance proceeds received in July 2020
  - Debt Services Fund had expenditures exceeding budgeted amounts This is because of the material misstatements previously noted not allowing the District to know the correct expenditures to budget for on the amended budget
- Management comments
  - All funds claiming expenditures on grant reports need to be reimbursed with those grant funds
  - District operating, imprest fund (activity accounts), high school and elementary school bank reconciliations should annually be cleared of all outstanding checks greater than 1 year old
  - The function and object used for expenses in the general ledger should match the function and object used on grant expenditure reports.
- 3.70 "Recognition Status" in Fiscal Year 2021

## **2. Facility and Construction Update**

Janelle Fanning, O'Shea Builders Project Manager, updated the Board on the construction progress.

We are looking into request for proposals for additional concrete sidewalks, lighting, and scoreboard for the athletic field and track.

We are in the process of ordering furniture for the new WHS classroom and common areas.

O'Shea Builders are still confident about being under budget and on time with construction completion August 2023.

## **3. Other**

Return To Learn Update: Mr. Reedy thanked all the unvaccinated staff for being in compliance with the weekly COVID-19 testing mandate. Their cooperation and continuing to "Do What Is Best For Kids" is greatly appreciated.



We have successfully been in school with in-person learning for 9 weeks. Teachers, students, and parents are doing a great job with the mitigations!  
Below is the district data as of 10-15-21.



**WCUSD#15 COVID-19 Information Chart**

NUMBER OF STAFF EXCLUDED PRESENTLY	0
NUMBER OF SYMPTOMATIC STAFF	0
NUMBER OF STAFF EXCLUDED IN TOTAL	8
NUMBER OF STUDENTS EXCLUDED PRESENTLY	19
NUMBER OF SYMPTOMATIC STUDENTS	11
NUMBER OF STUDENTS EXCLUDED IN TOTAL	631
TOTAL NUMBER OF STUDENT POSITIVE COVID-19 CASES PRESENTLY	6
TOTAL NUMBER OF STAFF POSITIVE COVID-19 CASES PRESENTLY	0
TOTAL NUMBER OF POSITIVE COVID-19 CASES IN TOTAL	58
NEGATIVE DISTRICT BinaxNOW RAPID TESTS PERFORMED	579
POSITIVE DISTRICT BinaxNOW RAPID TESTS PERFORMED	19

UPDATED Oct 15, 2021

	<u>Current Positives</u>	<u>Total Positives</u>	<u>Enrollment</u>	<u>% Total Positives</u>
6	Students	51	Students 1520	3.36%
0	Teacher	3	Teacher 99	3.03%
0	Staff	4	Staff 82	4.88%
		58	<b>Total</b> 1701	3.41% Total Since
0.35%				16-Aug-21

IASB 2021 Resolutions Report: Mr. Reedy recommends the Board allow he and Charlie Waugh to participate and approve the IASB 2021 Resolutions Committee Report. Charlie would like to represent WCUSD#15 during the IASB Resolutions Committee meeting at the BOE Triple I Conference. Mr. Reedy recommends the Board approve all resolutions as presented.

FOIA Request: We received a FOIA request from Keith Spaniol: He requested information regarding copies of all COVID-19 communication with staff August 2020-September 2021. Mr. Reedy responded to the FOIA request.

Current Open Positions for 2021-2022:

- a. 3 – Cooks
- b. 3 – Bus Drivers
- c. 3 – Paraprofessionals (SES, WJHS, & WHS)

Kendra Cooper, Food Service Director submitted that she is very proud of the kitchen staff, who are understaffed in each building, for their continued hard work.



### Action Items

A motion was made by Tom Ray and seconded by Charlie Waugh to approve the FY21 Annual Financial Report as presented by Mose, Yockey, Brown, Kull LLC Certified Public Accountants.

Discussion: None

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:  
Teresa Benner

Motion carried

A motion was made by Kurt Ratliff and seconded by Lorri Bandy to approve a maternity leave of absence for Holly Boehs December 13, 2021-March 21, 2022.

Discussion: None

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:  
Teresa Benner

Motion carried

A motion was made by Kurt Ratliff and seconded by Matt Seman to approve the vacancy posting and hire of (1) additional custodian and maintenance position.

Discussion: We need another currently, and will likely need another when the additional square footage is complete.

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:  
Teresa Benner

Motion carried



A motion was made by Matt Seman and seconded by Charlie Waugh to approve the purchase of a 2020 Kubota RTV from Morrel Used Equipment for \$22,500.

Discussion: Used for grounds, maintenance, track, field, etc, and will replace a few other pieces of equipment

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:  
Teresa Benner

Motion carried

A motion was made by Lorri Bandy and seconded by Kurt Ratliff to approve the following transfers, hires, and volunteers for the 2021-2022 school year.

- Kaleigh Gabriel – SES Administrative Assistant
- Casey Tuttle – WHS Boys' Basketball Volunteer Asst. Coach
- Stacey Carlson – WJHS Assistant VB Coach

Discussion: None

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:  
Teresa Benner

Motion carried

### **Executive Session**

A motion was made by Tom Ray and seconded by Josh Frye to enter into Executive session for the purpose of: 5 ILCS 120/2(C)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee.

Discussion: None

- On roll call the following members answered aye:  
Matt Seman                      Tom Ray  
Lorri Bandy                      Kurt Ratliff  
Charles Waugh                  Josh Frye
- On roll call the following members were absent:



Teresa Benner

Motion carried

The Board entered executive session at 7:34pm and returned to open session at 8:10pm

### Adjournment

A motion was made by Kurt Ratliff and seconded by Josh Frye to adjourn the meeting.

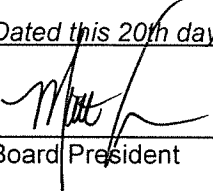
Discussion: None

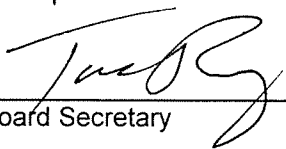
Motion carried.

Meeting adjourned at 8:10pm

### Board Approval

Dated this 20th day of October, 2021

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Board Secretary

\*\*Submitted by Jennifer Brennan, Recording Secretary and Director of Human Resources