

## MINUTES OF BOARD MEETING

**\*\*Regular meeting taking place at the District Office on June 18, 2018**

### MEMBERS

| Position                            | Present                           | Absent     |
|-------------------------------------|-----------------------------------|------------|
| <b>Presiding Officer</b>            |                                   | Matt Seman |
|                                     | Charlie Waugh                     |            |
|                                     | Pam Kovacevich                    |            |
|                                     | Corey Conklin – arrived at 6:34pm |            |
|                                     | Tom Ray                           |            |
|                                     | Kurt Ratliff                      |            |
| <b>Superintendent</b>               | Tip Reedy                         |            |
| <b>Building Principals</b>          |                                   |            |
| <b>Board of Education Secretary</b> | Teresa Benner                     |            |

### Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by Vice President, Charles Waugh. Roll call was taken by the Recording Secretary. Those in attendance stood and recited the Pledge of Allegiance.

A motion was made by Kurt Ratliff and seconded by Pam Kovacevich that the agenda be approved as read.

Discussion: None

Motion carried

### Public Comment, Recognition of Employees, Faculty Spotlight

Byron Painter – South County Publications

Mindy Ashbaugh, Tasha Shade, Trevis Woods, Matt Mead – high school softball team coaches  
Members of the 2017-18 high school softball team

Leigh McDermott and Monty Yard – members of the community

Mr. Waugh stated what a wonderful season the team had and how proud the board and the communities are of the team.

Mrs. Ashbaugh stated that the team practices 2-2.5 hours per night, but so many of the girls have hitting coaches, practice outside of team practices, parents who support this, etc. She noted that



the coaches are so proud of them and how well they represent the team. She introduced the 10 senior players and talked about what the next steps are for each of them.

### Informational Items and Dates

Mr. Reedy presented a list of upcoming important dates to the Board.

- o June 18 Budget Hearing 6:15
- o June 18 Regular BOE meeting 6:30
- o July 2 WEA Negotiations
- o July 9 WEA Negotiations
- o July 16 Regular BOE meeting 6:30
- o July 23 District Vision Committee Meeting 6:30 WJHS
- o August 6 Regular BOE meeting 6:30
- o August 20 Teacher In-Service
- o August 20 Regular BOE meeting 6:30
- o August 21 Teacher In-Service
- o August 21 First Day Student Attendance ½ Day

### Approval of the Consent Agenda

A motion was made by Pam Kovacevich and seconded by Teresa Benner to approve the consent agenda containing items a, b, c, d, e, and f: Approval of the Regular Meeting Minutes of May 21, 2018 and June 5, 2018, Approval of the Executive Session Meeting Minutes of May 21,23 and 31, 2018, Approval of the Bills in the amount of \$402,856.41, including reimbursement of the revolving fund of \$3093.56, Approval of the Lunch Report, Approval of the Treasurer's Report, and Approval of Superintendent's Acceptance of Resignations and Retirements:

- Rashel Bayless – Resignation, WJHS Scholastic Bowl Coach
- Victoria Anderson – Retirement, WJHS Head Cook

➤ On roll call the following members answered aye:

|               |                |
|---------------|----------------|
| Tom Ray       | Pam Kovacevich |
| Charles Waugh | Corey Conklin  |
| Teresa Benner | Kurt Ratliff   |

➤ On roll call the following members were absent:

Matt Seman

Discussion: None

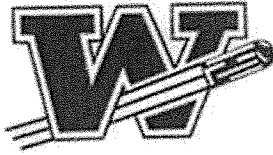
Motion carried

### Information Items

#### A. Superintendent's Report

##### 1. Financial Update – Fund Balance Report

Mr. Reedy informed the board that the May Williamsville Index shows a total \$3,196,916.00 in All Funds, and \$2,943,007.63 in Operating Funds as of May 31, 2018. He noted that one more Base Funding Minimum payment is due for this fiscal year, and that state still owes us two FY18 MCAT payments for a total of \$353,509.



Mr. Reedy informed the board the \$820,000 in the Ed Fund does not include early tax money, and he anticipates a balance of \$1.7M for All Funds at the end of this fiscal year. He then explained where the savings in the Ed Fund came from and noted that we received more revenue this year, as well as more MCAT payments than we have in the past.

A question was asked if we will receive another MCAT for this year, but we have not yet heard if we will, but we are sitting better than we were last year overall.

The fund balance report is included in the board packet and depicts the following:

- The district has received 79% of the FY18 budgeted revenues, and spent 91% of the FY18 budgeted expenses.
- Due to the states' linear, consistent payment schedule, and being fiscally responsible with expenses, we estimate an All Funds balance of \$1,423,298, an Operating Fund balance of \$1,398,874, and an Ed Fund balance of \$685,944 at the end of the fiscal year
- We are financially much better than we were a year ago, but this is only one month's worth of bills. The board's goal is to accrue at least 3-4 months of fund balances.
- This is an estimated true balance and does not include early tax money

## **2. Facilities Update**

Mr. Reedy informed the board that summer work has been planned for the district. He noted that repairs have been made to our riding mower, but that it may be necessary to purchase a new one soon.

The resurfacing (oil and chip) of the WJHS parking lot will take place in July and the front drive at WJHS has been seal coated.

## **3. Legislative Update**

Mr. Reedy stated that the new teaching starting salary has been approved by the Senate. If this bill passes, all school districts must have a starting teaching salary of \$40,000.00 by 2022-23 school year.

A question was asked– What will happen to those who did not start at \$40,000, and how will we make sure no one leaps anyone else? We will have to calculate this and ensure this does not occur.

He noted that we anticipate the state approving a budget.

ISBE has requested an additional \$350 million to fund the Evidence Based Funding Formula. Under the new budget, legislatures removed the four 6% retirement salary cap incentive and created a new four 3% retirement salary cap incentive law. Mr. Reedy stated that everyone is trying to adjust and figure out the new law, and that he anticipates trailer bills for clarification in the fall veto session.

## **4. 2018-19 Registration Fees**

Mr. Reedy spoke to the board about raising fees. The following was proposed:

- Increasing the WHS Driver Education fee from \$50.00 to \$75.00.
  - All the other ROE#51 schools charge in a range of \$125-\$250.
  - This increase will help us cover costs associated with the WHS Driver Ed program
- Increasing student registration fees from \$120.00 to \$130.00.
  - This increase of \$10.00 could generate over \$15,000.00 to the district.



- The student registration fees are used to pay for curriculum supplies, textbooks, labs, school security, technology, and classroom needs.
- Some of this increase would be used to offset some of the first year cost of the new security platform. Cameras will start to be placed this summer and be ready by the first day of school.

The fee increases would place us just above average in comparison to other ROE #51 area schools.

#### **5. District Vision Committee Report**

The seventh meeting of the group covered the following: Referendums, Options to maintain the tax rate, the County Sales Tax, The Vision Committee priority list, a financial update, and a building tour of Sherman Elementary School.

The next meeting is July 23, 6:30pm, at WJHS and will cover organizing for the County Facilities Sales Tax on the ballot for November. We are taking the needed steps preparing for a County Sales Tax initiative. Superintendent can provide factual information, but cannot lead the endeavor. We will continue to move forward having conversations about potential limiting rate, building bond, and DESEB referendums.

#### **6. Open Positions**

Mr. Reedy noted that we currently have the WCUSD#15 Director of Technology Position open. He has met with two companies to discuss outsourcing our technology services, and we have had 3 people apply for the position. This is still a work in progress.

#### **7. FOIA Request**

The district received a FOIA from the Illinois Retired Teachers Association. They requested information regarding our 2018 WCUSD#15 retiring teachers.

#### **8. Other – Future Expenses**

- The district received a 4.96% (\$7,2147.00) increase in our property, casualty, liability insurance from Ramza Insurance Company
- Mr. Reedy will be recommending approval of a new 5-year copier and printer lease with Watts Copy. We are in the 3rd year of a 5-year lease. With the new 5-year lease we are adding a copy machine at WHS, changing out all old machines and printers, and saving an estimated \$500 per month (\$6000 per year), with a new annual cost of \$44,022.12 per year
- BLDD will begin the new 10 year Health Life Safety survey and facility study on June 20 and 21. The cost for their services is \$21,000.
- FY18 was the first time that a district plan was written under the new ESSA requirements. The FY 19 plan contains many of the same elements with revisions as needed and it requires input from the different stakeholders in the district and district demographics. It includes documentation on meetings with parent groups, teachers, building administrators and other stakeholders. There was also a district wide Title 1 needs



assessment survey that was published on the district website for the public to provide input. The plan will include Sherman Elementary School and Williamsville Junior High School. It will provide funds for the delivery of researched based interventions for targeted students in grades K-8 using universal screening, classroom performance, teacher and parent referral. The plan also will provide for professional development for staff and other supplies needed to implement the program.

- Our Title 1, 2, and 4 estimates are Title 1: \$74,761, Title 2: \$22,461 and Title 4: \$10,000 for a total estimation \$107,222.00.
- Projected expenses were shown and discussed
- 

### **Action Items**

A motion was made by Teresa Benner and seconded by Kurt Ratliff to approve the 2017-18 Amended Budget

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

A motion was made by Pam Kovacevich and seconded by Tom Ray to approve WHS early graduation students: Annaliese Hastings, Dillon Mullins, Jasmyn Mahnee and Olivia Pennell

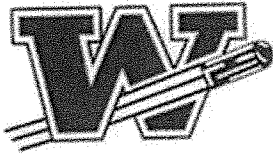
Discussion: None

Motion carried

A motion was made by Teresa Benner and seconded by Kurt Ratliff to transfer Amanda Locke to WJHS Head Cook for the 2018-19 school year

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman



Motion carried

A motion was made by Tom Ray and seconded by Charlie Waugh to approve IASB Press Policies: 2:150; 2:170; 4:80; 5:150; 5:210; 5:250; 6:60; 6:240; 6:250; 7:50; 7:340; 8:110; 3:40E; 6:135

Discussion: None

Motion carried

A motion was made by Teresa Benner and seconded by Pam Kovacevich to approve the 2018-19 WCUSD15 Title I plan

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

A motion was made by Kurt Ratliff and seconded by Tom Ray to approve the five year Watts Copier lease (2018-2023)

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

A motion was made by Pam Kovacevich and seconded by Teresa Benner to approve WCUSD15 Registration Fees for the 2018-19 school year

Discussion: None



- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

A motion was made by Teresa Benner and seconded by Tom Ray to approve the WCUSD15 Administrator Contracts for the 2018-2021 school years

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

A motion was made by Kurt Ratliff and seconded by Charlie Waugh to approve the 2018-19 Ramza Group Property, Casualty and Liability Insurance Renewal

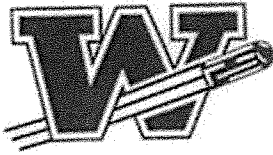
Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
- On roll call the following members were absent:  
Matt Seman

Motion carried

**Executive Session**

A motion was made by Tom Ray and seconded by Kurt Ratliff to enter into Executive Session for the purpose of: Under 5 ILCS 120/ 2c of the Open Meetings Act: the appointment,



employment, compensation, discipline, performance, pending litigation, or dismissal of a specific employee or legal counsel for the public body

Discussion: None

- On roll call the following members answered aye:  
Tom Ray                      Pam Kovacevich  
Charles Waugh              Corey Conklin  
Teresa Benner                Kurt Ratliff
  
- On roll call the following members were absent:  
Matt Seman

Motion carried

The Board entered executive session at 7:05pm and returned to open session at 8:25pm.

### Adjournment

A motion was made by Teresa Benner and seconded by Charlie Waugh to adjourn the meeting.

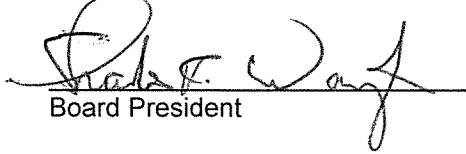
Discussion: None

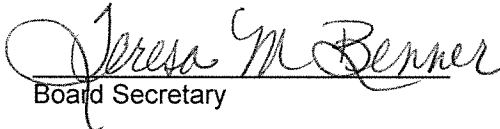
Motion carried.

Meeting adjourned at 8:25pm

### Board Approval

Dated this 18th day June of 2018

  
Board President

  
Board Secretary

\*\*Submitted by Jenny Brennan, Recording Secretary and Director of Human Resources