

MINUTES OF BOARD MEETING

****Regular meeting taking place at the District Office on April 16, 2018**

MEMBERS

Position	Present	Absent
Presiding Officer	Matt Seman	
		Charlie Waugh
	Pam Kovacevich	
	Corey Conklin	
	Tom Ray	
		Kurt Ratliff
Superintendent	Tip Reedy	
Building Principals	Janis Lindsey, Clay Shoufler, Doug Furlow, and Adam Ibbotson	
Board of Education Secretary	Teresa Benner	

Call to Order / Roll Call / Pledge of Allegiance / Approval of Agenda

The meeting was called to order by President, Matt Seman. Roll call was taken by the Recording Secretary. Those in attendance stood and recited the Pledge of Allegiance.

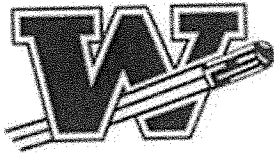
A motion was made by Teresa Benner and seconded by Tom Ray that the agenda be approved as read.

Discussion: None

Motion carried

Public Comment, Recognition of Employees, Faculty Spotlight

- Byron Painter – South County Publications
- Tom Yokley, Mayor of Williamsville and Dave Carter, Trustee for Village of Williamsville
 - Mr. Carter read a letter of appreciation and then Mr. Yokley presented a plaque to Administration and Board of Education stating their appreciation of the positive handling of the student lead walkout
- WHS Scholastic Bowl team, Jamie Vicich and Brant Trimpe – coaches, and Stacy Saladino, Kyle Walters, Barb Walters, Wanda Dunkel and Roxie McCuller – parents
 - The team finished their season 93-14 and were Conference Champs in December, County Champs in March, Regional Champs, Sectional and State Champs!

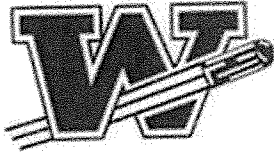


- A small school national tournament is coming up and tomorrow the team will go to the state capital to be recognized with a proclamation from Tim Butler
- Heath Stinebaker, Andrew Verderber and Darren Volle from Springfield Electric came to talk to the board about a solar panel energy option. They noted the following:
- In 2016, legislation was introduced that put funds into renewable wind and solar energy source options throughout the State
 - As a non-profit, the District cannot take advantage of any tax breaks. This array of panels would be owned by a third party that we would purchase the power from at a lower rate than we pay now
 - It is a 20 year agreement that provides a discounted rate
 - Showed our current usage and a photo of what solar panels would look like if we choose to do that – can go on the ground, on a building
 - Estimated cost would go from 7.2 cents/kw to 5.4 cents/kw under this agreement
 - We would net a savings of \$13,000 per year and \$1.3M in savings over 30 years – based on 3% increase in energy costs per year
 - There would not be loss of power on cloudy days, etc
 - Springfield Electric would broker the process between investors, or the District could use an interested bank
 - If we over-generate power it would be credited to the bill. We would not be able to 'sell that off'
 - After 20 years there is a buyout option where the school could buy it and not make any more payments. Panels have a 25 year factory warranty
 - If we decide after 20 years we no longer wish to do it, we have met our commitment and the power company would come and remove it
 - Chances of failure are low due to no moving parts
 - 66,000 square foot area, 1 to 1.5 acres of land would be needed
 - Fences would be negotiated. Vandalism would be something that would need to be spelled out in the agreement
 - Installation process from start to finish 8-9 months, construction is 1-2 months

Informational Items and Dates

Mr. Reedy presented a list of upcoming important dates to the Board.

- | | |
|------------|---|
| ○ April 24 | SES Kindergarten Concert 6:30 |
| ○ April 26 | WJHS Spring Concert 7:00 |
| ○ May 5 | WHS Jazz Dinner 6:00 |
| ○ May 8 | WHS Fine Arts Night |
| ○ May 10 | WJHS Boppin Bee Bees Jazz Cabaret Night |
| ○ May 12 | WHS Prom |
| ○ May 13 | Mother's Day |
| ○ May 14 | District Vision Committee Meeting 6:30 |
| ○ May 15 | WJHS Band Concert |
| ○ May 17 | WHS Seniors Honors Night 6:00 |
| ○ May 19 | WHS Vocal Jazz Cabaret Night 7:00 |
| ○ May 20 | WHS Baccalaureate |
| ○ May 21 | Regular BOE Meeting 6:00 |
| ○ May 25 | Last Day of Student Attendance |
| ○ May 25 | WJHS Graduation 6:30 |
| ○ May 27 | WHS Graduation 5:30 Sangamon Auditorium |
| ○ May 29 | Last Day for Teachers |



Approval of the Consent Agenda

A motion was made by Tom Ray and seconded by Matt Seman to approve the consent agenda containing items a, b, c, d, e, f, g and h: Approval of the Regular Meeting Minutes of March 19, 2018, Approval of the Executive Session Meeting Minutes of March 19, 2018, Approval of the Bills in the amount of \$485,438.35, including reimbursement of the revolving fund of \$961.38, Approval of the Lunch Report, Approval of the Treasurer's Report, Approval of the Federal Surplus Property Program, Approval of the 2017-18 Amended WCUSD15 Calendar, and Approval of Superintendent's Acceptance of Resignation:

- Morgan Thomson – SES Special Education Teacher
- Shayla Croy – WHS Special Education Teacher
- Chris O'Connor – 6th Grade Boys' Basketball Coach
- Meredith Marti – Freshmen Girls' Basketball Coach

➤ On roll call the following members answered aye:

Tom Ray	Pam Kovacevich
Matt Seman	Corey Conklin
Teresa Benner	

➤ On roll call the following members were absent:

Kurt Ratliff	Charles Waugh
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Discussion – Mr. Muskopf brought to Mr. Reedy's attention the federal surplus program which offers surplus equipment from federal agencies at discounted rates. They have a lot of band equipment.

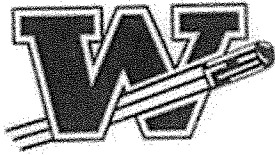
Motion carried

Information Items

A. Administrative Reports

Full reports were submitted to the Board

- Doug Furlow
 - Tommy Sagins was March student of the month
 - Mrs. Chladny and Mr. Furlow spoke to seniors about graduation expectations
 - Interested board members need to let Mr. Furlow know if you want to present and/or be on the stage for the graduation ceremony
 - Open Guidance Position – Mr. Furlow has received 5 applications, including 1 internal candidate, Bethany Russell
 - Special Education Position– still no applications for this position
- Clay Shoufler
 - 8th grade graduation is May 25th
 - Interested board members need to let Mr. Shoufler know if you want to present and/or be on the stage for the graduation ceremony
 - Congratulations to Claire Ibbotson who will be recognized on April 26th by the Abe Lincoln Division of the Illinois Principals Association as an outstanding student leader for WJHS
 - Audiobooks for All is a program that inspired a group of 6th grade boys to start a drive to collect headphones for low income students in District 186 so they could



participate in this worthy program. A drive was held and the class that donated the most headphones was served breakfast. Several boxes of headphones were able to be donated thanks to this student lead effort

- Janis Lindsey
 - PTO father/daughter dance was Friday night – went very well, great turnout
 - Kindergarten and 2nd grade music programs coming up
 - Art show and book fair coming up – every student has 1 piece of art displayed in the hallways
 - Pre K screenings coming up
 - Staff appreciation week is coming up
 - Last PTO meeting for the school year is May 8th
- Adam Ibbotson
 - Currently in the throes of testing – PARCC, PSAT, SAT
 - Illinois state science assessment is the last week of April
 - PSAT and SAT went well – data will be good for curriculum
 - Panorama Social/Emotional Learning Survey
 - Mr. Ibbotson will visit Macon-Piatt to see how they have implemented these strategies
 - Featured employee - Chantel Jennings who is a reading and math Title 1 Aide at the middle school. She is very adaptable, very cool and calm, does not get flustered, and works with kids before and after school to help them with their work and organization. Mr. Ibbotson appreciates her contributions

B. Superintendent's Report

1. Financial Update – Fund Balance Report

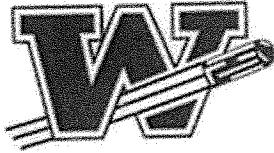
Mr. Reedy informed the Board that the March Williamsville Index shows a total \$3,052,090.00 in All Funds as of March 31, 2018, and an Operating Fund Balance of \$3,009,800.00.

General State Aid payments continue to be paid on time. The District is likely to receive one more Mandated Categorical payment of \$426,065 for this fiscal year. Four payments are due each year. One more will put our receipt at two.

ISBE has completed the Evidence Base Funding (EBF) distribution calculations and the money is going to start flowing from the Comptroller's Office. The District will receive an additional \$101,617 from this formula. This will place us in Tier 2 with a 69% adequacy rating. Over time the funding formula is supposed to get all schools to 90% adequacy. We will receive the funding in our last 6 FY2018 General State Aid payments.

Mr. Reedy stated that we received the 2017 Levy Tax Extension Report from Sangamon County. Our Equalized Assessed Valuation increased almost 5.0% and new construction was over \$3,900,000. This means the District's Tax Rate will drop from \$4.51 to \$4.48. Mr. Reedy anticipates an estimated \$356,000 increase of local revenue for ALL FUNDS and estimates a \$206,000 increase in revenue for the Education Fund.

In closing, he noted that the District has received 64% of the FY18 budgeted revenues and spent 77% of the FY18 budgeted expenses. He estimates an All Fund balance of \$886,565 and an Operating Fund balance of \$843,965 at the end of the fiscal year. This is an estimated true balance that does not include early tax money.



2. Facilities Update

Mr. Reedy informed the Board that State reporting for the Illinois State Board of Education requires a specific identifying number for each building. Going forward, the middle school will be merged with the junior high for this reporting. This will streamline required reports.

He also noted that all roofs and facilities are fine after the recent rain and snow. Issues will continue to be patched until an additional revenue stream is available for the actual needed fixes.

3. District Vision Committee Report

Mr. Reedy informed the Board the fifth vision committee meeting went well. The committee reviewed the County Sales Tax, the proposed priority list, a financial update, and provided a building tour of WHS.

The proposed priority list consists of:

- School security and safety upgrades
- Pay off existing WHS gym debt
- Health, Life, Safety expenses
- Deferred maintenance on all buildings
- Facility Upgrades

The next meeting is May 14th at 6:30pm at the WJHS Cafeteria. Building tours of WMS and WJHS are being planned. The committee will continue to move forward with conversations about a potential limiting rate, building bonds, and DESEB referendums. Additionally, the committee is taking the needed steps to prepare for a County Sales Tax initiative.

4. Future Staffing Needs & Open Positions

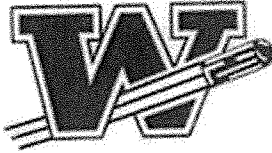
Mr. Reedy stated the District has WHS Guidance Counselor, WHS Special Education Teacher, and SES Special Education Teacher positions open. He noted that with the teacher shortage, we may have a challenge filling the positions. He is still considering adding a SES Assistant Principal for the 2018-2019 school year.

5. 2018-19 and 2019-20 District Calendars

Mr. Reedy recommends the approval of the 2018-19 and 2019-20 WCUSD#15 school calendars and stated there could be changes down the road, such as trimesters for SES.

He noted that two years of calendars were developed so the District can plan instructional improvement days and so the community has access to the information sooner.

On the 2018-19 calendar, the first day of school for students is August 21st, with the last day of school on May 29th, should no snow days be used. On the 2019-20 calendar, the first day of school for students is August 20th, with the last day of school on May 27th, should no snow days be used.



6. 2018-19 Regular BOE Meetings

Mr. Reedy recommends changing the start time of the monthly board meetings to 6:30pm from 6:00pm to help those who work late. The exception to this would be negotiation meetings which will be recommended to start at 6:00pm.

He recommends keeping the meetings on the third Monday of the month except when Monday is a holiday, when they will change to Tuesday.

7. WCUSD15 Facility Use and Rental Policy

Mr. Reedy informed the Board that Viper Mine contacted the high school about using their building for annual training. The District has a facility usage agreement, but costs need to be set.

The facility use agreement breaks groups into three categories:

- Level 1 – Non Profits
- Level 2 – Community Organizations (Non-student affiliated)
- Level 3 – Commercial and Political Activities (District Resident)

Proposed costs per level are:

- Level 1
 - Free
- Level 2
 - \$20.00/hr for each facility, \$50.00/hr for Computer Lab
 - \$100 non-refundable deposit
- Level 3
 - \$40.00/hr for each facility, \$50.00/hr for the Computer Lab
 - \$100.00 non-refundable deposit
 - Custodian fee - \$20.00/hr
 - Cook fee - \$20.00/hr

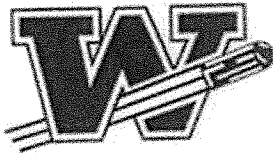
8. District School Security and Safety Meeting

Mr. Reedy stated that on April 12th the District held the annual school security and safety meeting. Many were in attendance, including First Responders, Police, Administrators, Public Officials, and Staff.

The group discussed current practices, future drills, and ALICE implementation.

The next meeting is scheduled for August 31, 2018, allowing the meeting to take place at the beginning of the year going forward.

He noted that the safety of staff and students and communication are a top priority with all the organizations.



9. FOIA Request

Mr. Reedy received a FOIA from Ivan Parfenoff from the Shriver Center in Chicago requesting information on if our school district employed a SRO (Student Resource Officer). We do not employ a SRO.

10. Other – Williams Township Donation

- Evidence Based Funding Model (EBM) & Every Student Succeeds Act (ESSA)
 - Will start these in future meetings
- Negotiations
 - Demand to Bargain was received today – must set a date within the next 60 days
- Future Committee of The Whole Meetings
 - With potential referendums coming up – may need do this
- Board of Education Retreat Sponsored by IASB
 - Still have a retreat available to use
- Williams Township
 - Rich Bond, road commissioner, asked Mr. Reedy to attend a meeting as their group has some money to be utilized. Mr. Reedy suggested a scholarship or safety options as possible uses for the money. The Township would like to donate \$5000 to the school security and safety enhancements
 - Will send a thank you from the board

PRESS POLICY – SECOND READING

Detailed versions of the Press Policies are in the BOE packet.

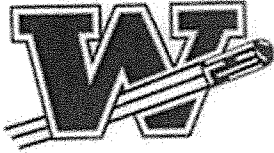
- 2:260 - Uniform Grievance Procedures – added language related to the complaint process for any type of harassment
- 4:40 - Incurring Debt – added language related to the issuance of bonds and the usage of outside, qualified counsel
- 5:20 – Workplace Harassment Prohibited – added language related to the complaint process for any type of harassment, address the prohibiting of retaliation and who to report harassment claims to
- 5:200 – Terms and Conditions of Employment and Dismissal – legal reference updated
- 5:20E – Resolution to Prohibit Sexual Harassment – document to be signed

Executive Session

A motion was made by Tom Ray and seconded by Teresa Benner to enter into Executive Session for the purpose of: Under 5 ILCS 120/ 2c of the Open Meetings Act: the appointment, employment, compensation, discipline, performance, pending litigation, or dismissal of a specific employee or legal counsel for the public body

Discussion: None

- On roll call the following members answered aye:
 - Tom Ray
 - Matt Seman
 - Teresa Benner
 - Pam Kovacevich
 - Corey Conklin



- On roll call the following members were absent:
Kurt Ratliff Charles Waugh

Motion carried

The Board entered executive session at 7:11pm and returned to open session at 7:55pm

Action Items

A motion was made by Corey Conklin and seconded by Pam Kovacevich to transfer Ashley Damery from part time WHS and WJHS Guidance Counselor to full time WJHS Guidance Counselor for the 2018-2019 school year.

Discussion: None

- On roll call the following members answered aye:
Tom Ray Pam Kovacevich
Matt Seman Corey Conklin
Teresa Benner
- On roll call the following members were absent:
Kurt Ratliff Charles Waugh

Motion carried

A motion was made by Matt Seman and seconded by Corey Conklin to approve Jess Buttry as the WJHS Assistant Baseball Coach for the 2018-19 school year

Discussion: None

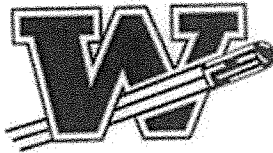
- On roll call the following members answered aye:
Tom Ray Pam Kovacevich
Matt Seman Corey Conklin
Teresa Benner
- On roll call the following members were absent:
Kurt Ratliff Charles Waugh

Motion carried

A motion was made by Pam Kovacevich and seconded by Corey Conklin to approve Adam Ibbotson as the Sherman Elementary Principal for the 2018-19 school year

Discussion: He is excited and appreciates the opportunity

- On roll call the following members answered aye:



Tom Ray
Matt Seman
Teresa Benner

Pam Kovacevich
Corey Conklin

- On roll call the following members were absent:
Kurt Ratliff Charles Waugh

Motion carried

A motion was made by Teresa Benner and seconded by Tom Ray to approve IASB Press Policies 2:260; 4:40, 5:20, 5:200, 5:20-E.

Discussion: None

Motion carried

A motion was made by Pam Kovacevich and seconded by Teresa Benner to approve the WCUSD15 Facility Use and Rental Policy

Discussion: None

Motion carried

A motion was made by Tom Ray and seconded by Teresa Benner to approve the WCUSD#15 2018-19 and 2019-20 District Calendars.

Discussion: None

Motion carried

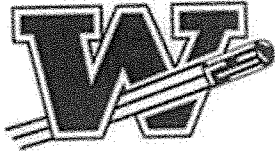
A motion was made by Teresa Benner and seconded by Pam Kovacevich to approve the WCUSD15 2018-19 Regular BOE Meeting Calendar

Discussion: None

Motion carried

Executive Session

A motion was made by Teresa Benner and seconded by Corey Conklin to enter into Executive Session for the purpose of: Under 5 ILCS 120/ 2c of the Open Meetings Act: the appointment, employment, compensation, discipline, performance, pending litigation, or dismissal of a specific employee or legal counsel for the public body



Discussion: None

- On roll call the following members answered aye:
Tom Ray Pam Kovacevich
Matt Seman Corey Conklin
Teresa Benner
- On roll call the following members were absent:
Kurt Ratliff Charles Waugh

Motion carried

The Board entered executive session at 8:00pm and returned to open session at 8:40pm.

Adjournment

A motion was made by Matt Seman and seconded by Tom Ray to adjourn the meeting.


Discussion: None

Motion carried.

Meeting adjourned at 8:40pm

Board Approval

Dated this 16th day April of 2018



Board President

Board Secretary

**Submitted by Jenny Brennan, Recording Secretary and Director of Human Resources